

# **Legal Assistance of Western New York, Inc. ®**



We provide free legal aid to people with civil legal problems in western New York.

[www.lawny.org](http://www.lawny.org)

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## **AmeriCorps Legal Assistant- Elmira**

### **POSITION ANNOUNCEMENT: AMERICORPS LEGAL ASSISTANT**

#### **ACCESS TO JUSTICE PROJECT**

The Access to Justice Project is a partnership between LawNY® and AmeriCorps, America's most preeminent volunteer service program, which seeks to address the legal needs of the poor by expanding the level of legal assistance available and helping poor clients to access the legal system in order to achieve economic benefits, decent housing, health care and other critical basic needs. In addition, members work to recruit and support community volunteers and enhance efforts at collaboration with local human services agencies.

AmeriCorps members provide intake and screening services for poor persons seeking legal assistance with civil law problems and outreach to underserved populations. They are offered the opportunity for direct, substantive legal experience, excellent training and a chance to make a critical difference in the lives of poor people and their communities.

Members receive a living allowance of \$715.42 semi-monthly, pro-rated for part-time. They may also be eligible for aid in obtaining basic health coverage, an educational award of \$5,775 pro-rated for part-time, childcare expenses and suspension of student loans. The successful candidate will serve either full-time for six months or part-time for a total of 900 hours in our Elmira, NY office. The term of service is immediate and can run through no later than November 30, 2017. Term renewal may be available after that time.

#### **Member Responsibilities:**

1. Provide screening and intake for poor persons seeking civil legal assistance;
2. Recruit and support volunteer lawyers, students and community members;
3. Assist staff attorneys in providing legal services to clients ;
4. Work with community agencies serving the poor to strengthen collaborations;
5. Provide outreach and community education for targeted groups;
6. Participate on relevant staff committees and work groups;
7. Participate in impact cases or projects.

Member Qualifications:

Members should have at least two years of college or equivalent experience. Prior experience working with the poor or disadvantaged is preferred.

Application Procedure:

To apply, please forward a cover letter, resume and (3) references to:  
lawnyapplications"at"lawny"dot"org.

Legal Assistance of Western New York Inc.® is an equal opportunity employer. Women, minorities and persons with disabilities are encouraged to apply.

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Printed: August 6, 2020

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